

The Covenant Mission Awards recognize individuals and teams that are outstanding examples of people who live the mission in all they do. There are six Covenant Mission Awards, one for each of our values: Compassion, Respect, Collaboration, Social Justice, Integrity and Stewardship.



## Submitting a nomination

### Step 1: Select the category

You can choose from six categories as you prepare to nominate an individual or team for a Mission Award. The categories are our six values. The criteria the Adjudication Committee uses to review each nomination is based on how we define these values. Please review the criteria for each value and choose the value you feel your nominee displays the most.

**Each value has its own nomination form – so be sure you select the form for the value you choose.**

### Step 2: Complete the nomination form & obtain signatures

Please type into this document to ensure your nomination is easy to read.

There are seven statements on the nomination form that define the value. Please select three of the seven to comment on in your nomination. Think of a unique example to illustrate how your nominee lives the statements you select. You are welcome to ask other team members, patients, residents and families to work with you on the nomination.

Once you have completed the nomination form, you will need to save it and print a copy to get the nominee to sign it. You need to sign the form as well.

### Step 3: Submit the nomination form by December 15, 2023

The deadline for all nominations is **December 15, 2023**. Submit your nomination through your site recognition process. A list of site champions who will receive the nominations can be found at [www.CovenantMissionAwards.com](http://www.CovenantMissionAwards.com). Please ensure that you also share a copy with the nominee's supervisor when submitting your nomination.

Submit multi-site or corporate portfolio nominations (Finance, Human Resources, Quality, etc.) to [missionawards@covenanthealth.ca](mailto:missionawards@covenanthealth.ca) for adjudication by a multi-disciplinary committee.

### Step 4: Gather or take 2-3 photos of your nominee in action.

Submit photos by email with the nomination form. The nominator must include [consent forms](#) for each person in the photos. If submitting multiple photos with multiple people, please label consent forms to identify which photo consent form belongs to which photo. Please refer to [photo guidelines](#) for more information.

## **REMINDERS:**

- Find the person who is receiving your site's nominations on the Submit a nomination page.
- Nomination deadline is December 15, 2023

### **Covenant Mission Awards**

Sites will receive and adjudicate site nominations and celebrate their site nominees. Corporate and Multi-site nominations will be reviewed similarly as a virtual site. Each site can submit up to six nominations to Covenant Mission Awards, one for each value. Nominees will be profiled and their stories summarized on [www.CovenantMissionAwards.com](http://www.CovenantMissionAwards.com).

A Covenant Mission Awards adjudication committee will be assembled from a diverse group of participants, including past recipients. Using the same categories and criteria listed in the nomination form, the adjudication committee will review each submission and select the 2024 Mission Awards recipients.

Recipients of the 2024 Covenant Mission Awards will be announced at a celebration event in April.

**For general information, contact:** Sairah Jacob-Scaria  
Project Coordinator, Mission, Ethics and Spirituality  
Tel: 587.689.3621  
e-mail: [missionawards@covenanthealth.ca](mailto:missionawards@covenanthealth.ca)



### Step 1 – Individual or Team nomination

Check the box to indicate if your nomination is for an individual or a team. Then fill out the appropriate section below.

Individual     Team

#### Individual nomination

Individual nominee name: \_\_\_\_\_

Title: \_\_\_\_\_ Department: \_\_\_\_\_

Facility: \_\_\_\_\_

Phone number: \_\_\_\_\_ Work email: \_\_\_\_\_

Nominee signature: \_\_\_\_\_

I consent to stand for nomination and to participate in the 2024 Covenant Mission Awards. My name and image may be used in any internal and external communications (photos, videos, etc.) that will showcase the nominees and/or recipients of the award.

Nominee's direct supervisor's name: \_\_\_\_\_

Supervisor's phone: \_\_\_\_\_ Supervisor's email: \_\_\_\_\_

#### Team nomination

Name of team: \_\_\_\_\_

Department: \_\_\_\_\_ Facility: \_\_\_\_\_

Team members' names: \_\_\_\_\_

Team lead's name: \_\_\_\_\_

Team lead phone: \_\_\_\_\_ Team lead email: \_\_\_\_\_

Team lead signature: \_\_\_\_\_

I consent on behalf of my team to stand for nomination and to participate in the 2024 Covenant Mission Awards. My team and images of the team may be used in any internal and external communications (photos, video, etc.) that will showcase the nominees and/or recipients of the award.

Nominator name(s): \_\_\_\_\_

Department: \_\_\_\_\_ Facility: \_\_\_\_\_

Phone number: \_\_\_\_\_ Work email: \_\_\_\_\_

Nominator signature: \_\_\_\_\_

Compassion nomination form



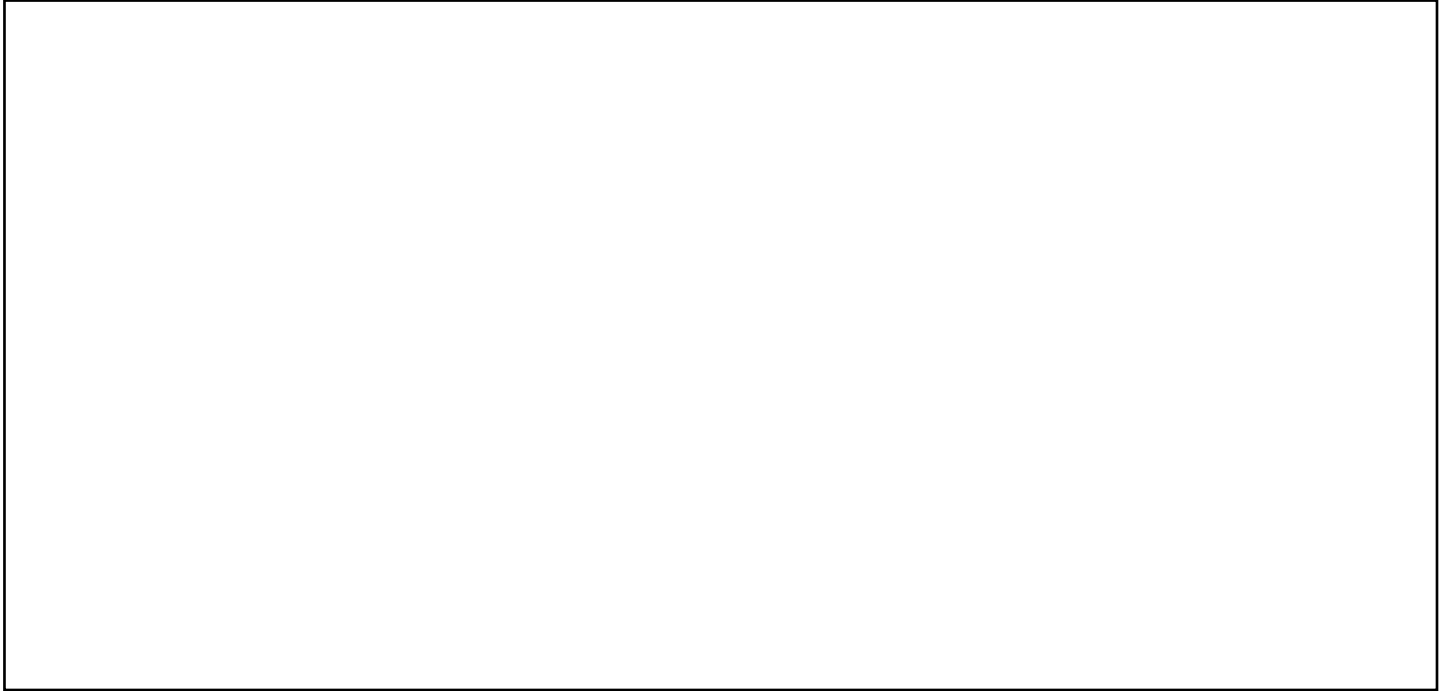
**Pick three of the seven Compassion criteria your nominee exhibits.** You will have the opportunity below to describe how your nominee demonstrates the criteria you selected. The word limit for each example is approximately 275 words. If you would like to submit additional information or attachments, please attach to the nomination submission.

- Keeps the people we serve at the center of all we do.
- Recognizes when others are hurting and responds with kindness.
- Shows the ability to be present for people in both joy and sorrow.
- Listens carefully, shows empathy and communicates a sense of hope.
- Improves their knowledge and skills to be of greater service.
- Recognizes when others are vulnerable and treats them with dignity and kindness.
- Accepts others' personal journey without bias or opinion.

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Using the first Compassion criteria you selected, describe how your nominee(s) lives this value using detailed examples.

Using the second Compassion criteria you selected, describe how your nominee(s) lives this value using detailed examples.

A large, empty rectangular box with a thin black border, intended for the user to provide detailed examples of how their nominee lives the second compassion criteria.

Using the third Compassion criteria you selected, describe how your nominee(s) lives this value using detailed examples.

A large, empty rectangular box with a thin black border, intended for the user to provide detailed examples of how their nominee lives the third compassion criteria.

Describe the overall Compassion impact the nominee(s) has on the Covenant family - colleagues, service communities, patients, residents and families.

Thank you for your nomination.